



## مدرسة المونتيسوري الحديثة MODERN MONTESSORI SCHOOL

Dear Parents/Guardians,

We are happy to welcome you back to the new academic year 2020/2021 and hope this year holds many achievements and new endeavors for the MMS community. Our experience with the changes that have occurred throughout this pandemic has allowed us to reflect and reassess our methodologies to ensure we continue to deliver the best education possible for our students, be it through face to face or distance learning.

We have updated our technological resources through installing interactive screens as well as state of the art cameras in our classrooms. This will allow us to record all lessons and provide our students who are unable to attend for medical reasons or are currently overseas awaiting to return with an interactive approach to distance learning. In addition, we have integrated our curriculum through a virtual platform, using ClassLink, which assembles the applications needed to allow for blended teaching and learning. Students will be able to access all related material with ease and comfort whenever needed using one username and password to access a variety of applications through ClassLink.

We would like to underline the importance of collaboration between the school administration and parents, especially during the first few weeks of the academic year to ensure our students adapt to the new guidelines and procedures. We have modified our procedure to adhere to the requirements of the Ministry of Health and Ministry of Education, they are as follows:

### Drop Off and Pick Up Procedures

- Bus students will have their temperature measured before entering the bus, students with a temperature higher than 37.5 will be returned to their home.
- Students who are dropped off by their parents/guardians will have their temperature measured by the pastoral officers and counselors at Gates 6 and 8, those with a temperature higher than 37.5 will be sent back home.
- Bus students will be received at Gate 8.
- Grades 1,2 and 3 students should be dropped off at Gate 6.
- Grades 4 and 5 students should be dropped off at Gate 8.
- All students will be received by their homeroom teachers and accompanied to their classrooms while maintaining physical distancing protocols.
- At the end of the school day bus students will be escorted by their homeroom teachers to Gate 8.
- At the end of the school day students who leave with their parents/guardians are repositioned to their designated waiting areas by their homeroom teachers ensuring physical distancing measures are maintained.
- The Grades 1,2 and 3 waiting area will be opposite Gate 6.
- The Grade 4 waiting area will be opposite Gate 7.
- The Grade 5 waiting area will be opposite Gate 8.

- Pastoral officers will use a microphone to call out the students' names as their parents/guardians arrive to pick them up.
- As per the Ministry of Education's instructions, parents are not permitted on school premises.

#### Health, Safety and Well-being Procedures

- Continuous cleaning and sanitation of the school premises, busses and furniture during and after school hours.
- Ensuring appropriate ventilation of classrooms and busses.
- Providing easy access to sanitation products, hygiene and soap, throughout the school premises.
- Distributing COVID-19 awareness posters throughout the school premises, underlining the importance of physical distancing, appropriate hygienic practices, not sharing personal materials and continuously cleaning them with wet wipes.
- Students will be provided with face shields to wear during school hours.
- School counselors will deliver sessions to increase awareness of appropriate behavior and provide emotional support during this period. As well as, continuously follow up by observing students and providing feedback as needed.
- Meals purchased from the school cafeteria will be delivered to the student in his/her classroom, coupons need to be purchased ahead of time from the finance department. Meals are sealed and include a sandwich, juice and a dessert for 2.5JDs.
- Students who show signs of fever or flu like symptoms during school hours will be placed in a room prepared for quarantine purposes, their parents will be contacted to pick them up. A medical report is needed to allow the student to return to school.
- Students who are unable to attend due to illness will be provided with access to live sessions and academic follow up.
- A committee will be responsible to ensure all students and staff members follow the protocol needed to ensure the safety of the MMS community.
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#### School Hours

- Schools hours are from 7:50 am till 1:30 pm
- First day of school for Grades 1,3 and 5 is on Tuesday, 01.09.20
- First day of school for Grades 2 and 4 is on Wednesday, 02.09.20
- Grades 1-5 will all attend on Thursday, 03.09.20
- The duration of each lesson is 40 minutes
- The duration of the break is 20 minutes, students will remain in their classrooms, if they are to go outside, physical distancing measures will be applied

Parents/Guardians play an important role in ensuring we provide a successful teaching and learning experience in a safe environment for our children therefor, please consider the following:

- If your child is healthy do not hesitate to send him/her to school.
- If your child shows flu like symptoms or has a fever refrain from sending him/her to school.
- Inform the school if your child shows any flu like symptoms or has a fever.
- Inform the school if your child has a chronic illness; a medical report is required by the Ministry of Education to allow him/her to continue through distance teaching and learning.

- Remind your child of the proper procedure when washing their hands; using soap and washing them for 20 seconds.
- Remind your child to refrain from touching his/her face.
- Remind your child to cover their mouth with their elbow or a tissue paper when sneezing.
- Ensure your child is eating healthy meals as well as Vitamin C rich snacks.
- Take an appointment prior to visiting the school.

Clear communication is essential to our success, please contact us if you have any further queries.  
Thank you for your patience and cooperation.

Warm Regards,

Primary School Principal

Nawzat Dirani